

Hullavington Parish Council

Minutes of the Ordinary Meeting held on Wednesday 11 June 2025 at 19:30 in the Hullavington Village Hall.

Councillors in attendance:

Cllr D Lawley – Chair, Cllr R Anderson, Cllr J Atkey, Cllr M Cundick, Cllr S Greenman, Cllr S Price-Tompkins Cllr S Samra, and Cllr A Slater.

Also present:

5 members of the public.

Public Question Time – an opportunity for members of the Public to address the Council on any Council matter before the meeting commences. (limited to 10 minutes),

It was asked if the white lines in Latimer Gardens are going ahead. It was confirmed that is planned with Wiltshire Council.

It was questioned about the agreement of the fencing on the Green; it was explained that this will be discussed in this meeting.

It was asked if it is agreed to change the bench on the Green, would the plaque be transferred. It was confirmed that the plaque will be transferred.

The Chair spoke about two questions received by email. One email suggested that Public Question Time could be removed to allow the Chair to manage the meetings better. It was considered that Public Question Time will remain.

The other email was asking for the Parish Council to sign the Civility and Respect pledge. This is on the agenda and will be discussed at that point.

21/25 Apologies for absence

Cllr S Durrant – holiday.

22/25 Declaration(s) of Interest – In accordance with the Parish Councils Model Code of Conduct Order 2001 and revised Wiltshire Council Model Code of Conduct July 2012

Cllr D Lawley – agenda item 7 – Consideration of the new consultation from Lime Down, minute number 27/25.

23/25 Minutes of the Annual and Ordinary Parish Council Meeting – To receive and agree as a true record of the Minutes of the Annual and Ordinary Parish Council Meeting held on Wednesday 14 May 2025.

Both meeting minutes were signed as a correct record.

24/25 Clerk's report

The report was circulated and read.

25/25 Planning Applications – to note observations on applications received and to record comments on applications currently circulated or received after publication of agenda. All applications must conform to the Hullavington Neighbourhood Plan Policies.

- i. PL/2024/11333 – Hullavington Arms – Change of use of former public house to residential use with associated amenity space and car parking – *awaiting Wiltshire Council's decision*.
- ii. PL/2025/03530 – Kingway Nurseries – Full planning application for the demolition of the remaining horticultural nurseries and erection of employment facilities comprising office and product development premises (Class E) and warehouse and light industrial facilities (Class B2 and B8). Ancillary uses include a mobility hub, café, and accommodation, together with landscaping, drainage, and other associated works. – *Awaiting Wiltshire Council's decision*.
- iii. PL/2025/04458 – 4 Grain Store Barn, Farleaze – Change of Use of 25 square metres of land to residential and erection of a single garage and home office – no objection subject to policies 1 and 3 of Hullavington Neighbourhood Plan.

26/25 Finance and Administration

a) Consideration for the Council to sign up to the Civility and Respect pledge

It was proposed by Cllr Samra, seconded by Cllr Price-Tompkins and agreed with 1 abstention to sign the pledge, who were present.

b) Review of communications policy.

It was proposed by Cllr Atkey, seconded by Cllr Price-Tompkins and unanimously agreed the policy. Cllr Samra offered to research the costs of a new notice board and offered to place items on it. She also offered to set up a Parish Council Facebook page with a no comments setting with the help of Cllr Price-Tompkins. Cllr Lawley offered to produce highlights of the Council meetings, subject to prior circulation to the full Council, for the Hullavington Newsletter. It was agreed to have a standing item on the agenda of Community Comms. Cllr Samra suggested that a Councillor attends the church hub to speak to parishioners, with any questions taken back to the Parish Council. It was also agreed to .gov email addresses and a 'website MOT' to be carried out by the website providers.

c) Consideration to agree the next step to be eligible for General power of competence.

The Chair explained the next steps, it was proposed by Cllr Samra, seconded by Cllr Atkey and unanimously agreed to take the next steps.

d) Review risk register.

This will be carried over to the next meeting.

e) Consideration of Internal Auditor's report.

The report was reviewed.

f) Review and signing of the Annual Governance Statement.

The statement was signed. The Chair produced an explanatory statement and was agreed.

g) Review and signing the Accounting Statements.

The statement was signed.

h) Review of the Resilience Plan – impact of local flooding, update of volunteer list.

The majority of the volunteers have responded and agreed to continue. Cllr Atkey is meeting with flood officials at the sites that flooded and will bring a proposal to the next meeting.

i) Consideration of speed indicator device.

It was considered to have gates rather than replacing the SID device, as there had been two accidents. Cllr Samra offered to obtain quotes for gates to be put at the Grittleton end of the village and consult with the community on their preference for a replacement SID device or gates.

j) Consideration of a new neighbourhood plan – next steps, including the CIL process.

Cllr Price-Tompkins and Cllr Durrant had met with a Chartered Surveyor living in the village, also Mr Maltby, a former Councillor, and Wiltshire Council's neighbourhood planning team to gather information. They plan to meet with the school and the church. When information is collated, they will report to the Parish Council and hold a community meeting.

k) Consideration of working group for mobile coverage in the village and acceptance of terms of reference.

The terms of reference was proposed by Cllr Atkey and seconded by Cllr Anderson and unanimously agreed.

l) Update on the fencing on the boundary wall in the cemetery and fencing along the green.

The fencing in the cemetery is expected to commence next week. Cllr Greenman offered to obtain quotes for fencing along the green.

m) Consideration of the removal of Laural tree stumps in the cemetery.

Cllr Greenman offered to obtain a quote.

n) Consideration to replace the bench on the Village Green with a picnic bench.

Cllr Lawley offered to obtain prices for an octagonal bench. She will also look at the possibility of play equipment, and will report at the next meeting.

o) Problem with manure on Parsons Walk footpath.

Cllr Price-Tompkins offered to check the extent of the right of way on the definitive map.

p) Consideration of a donation to the Hullavington News of £300.00 to go towards a new laptop.

It was agreed to donate £300 to the Hullavington News. It was noted that the laptop was a high spec second hand one, that was used to produce the last newsletter, from Cllr Durrant, he is also including a monitor in the price.

q) Schedule of receipts and invoices for payment.

It was proposed by Cllr Slater, seconded by Cllr Anderson and unanimously agreed the receipts and payments.

27/25 Consideration of the new consultation from Lime Down.

Cllr Lawley offered to compose a suggested submission. She will circulate for comments.

28/25 Date of next meeting

- a) **Ordinary Parish Council Meeting – Wednesday 9 July 2025 – held in the village hall at 7.30pm.**

Meeting closed at 21.31.