

# Hullavington Parish Council

**Minutes of the Annual Meeting of the Parish Council was held on Wednesday 8 May 2024 at 19:30 in the Village Hall.**

## **Councillors in Attendance:**

Cllr G Slaymaker – Chairman, Cllr R Anderson, Cllr J Atkey, Cllr M Cundick, Cllr S Greenman, Cllr A Maltby, Cllr D Martin and Cllr H Slater.  
Also present: Wiltshire Councillor Nick Botterill and forty-four members of the public and ten representatives of Stop Lime Down.

**Public Question Time** – an opportunity for members of the Public to address the Council on any Council matter before the meeting commences. (limited to 10 minutes).

A member of public stated that the area behind the bus shelter was looking very good with the repairs.

Stop Lime Down spoke about why they were against it and answered questions from members of the public and the Council.

## **1. Apologies for absence**

Cllr C Rawlinson

## **2. Election of Chairman and signing of Declaration of Acceptance of Office of Chairman**

Cllr Slater proposed Cllr Slaymaker as Chairman, seconded by Cllr Martin, there were no other nominations, it was agreed with one abstention.

## **3. Election of Vice Chairman and signing of Declaration of Acceptance of Office of Vice Chairman**

Cllr Martin proposed Cllr Maltby as Vice Chairman, seconded by Cllr Greenman, and unanimously agreed.

## **4. Appointment of cheque signatories**

It was agreed that no changes were required.

## **5. Appointment of Representatives:**

**Chippenham Area Board** – Cllr Atkey

**Village Hall** – Cllr Anderson and Cllr Greenman

**Rights of Way** – Cllr Greenman and Cllr Slater

**Parish Steward** – Cllr Anderson and Cllr Slaymaker

**Cemetery** – Cllr Slater, Cllr Martin

**Grass Cutting** – Cllr Martin

**Police** – Cllr Martin

**Defibrillator** – Cllr Slaymaker, Cllr Slater and Cllr Cundick

**Parish Forum** – All

**Community resilience co-ordinator** – Cllr Atkey

**Sid device** – Cllr Slaymaker and Cllr Anderson

*G.T. Slaymaker*  
12/06/2024.

# Hullavington Parish Council

## Minutes of the Ordinary Meeting held on Wednesday 8 May 2024 at 19:30 in the Village Hall.

### Councillors in Attendance:

Cllr G Slaymaker – Chairman, Cllr R Anderson, Cllr J Atkey, Cllr M Cundick, Cllr S Greenman, Cllr A Maltby, Cllr D Martin and Cllr A Slater.

Also present: Wiltshire Councillor Nick Botterill, ten representatives for Stop Lime Down Solar Park and forty-four members of the public.

**Public Question Time** – an opportunity for members of the Public to address the Council on any Council matter before the meeting commences. (limited to 10 minutes),  
This was taken in the annual meeting immediately before this meeting.

### 10/24 Apologies for absence

Cllr C Rawlinson – prior engagement.

### 11/24 Declaration(s) of Interest - In accordance with the Parish Councils Model Code of Conduct Order 2001 and revised Wiltshire Council Model Code of Conduct July 2012

Cllr Cundick – agenda item 7c, Cllr Maltby – agenda item 6 and Cllr Atkey – agenda item 7c.

### 12/24 Minutes of the Ordinary Parish Council Meeting – To receive and agree as a true record of the Minutes of the Ordinary Parish Council Meeting held on Wednesday 10 April 2024.

The minutes were signed as a correct record.

### 13/24 Clerk's Report – To note items received for circulation and/or future discussion and items to be updated from the last meeting.

The report was circulated for Councillors and appended.

### 14/24 Planning Applications – to note observations on applications received and to record comments on applications currently circulated or received after publication of agenda. All applications must conform to the Hullavington Neighbourhood Plan Policies.

- i. PL/2022/07328 – The Hullavington Arms – awaiting Wiltshire Council's decision.
- ii. PL/2023/02594 – The Old Bakery – awaiting Wiltshire Council's decision.
- iii. PL/2024/02346 – The Old Dairy Parlour – awaiting Wiltshire Council's decision.
- iv. PL/2024/02793 – 2 The Street – awaiting Wiltshire Council's decision.
- v. PL/2024/03121 – 2 Royal Field Close – awaiting Wiltshire Council's decision
- vi. PL/2024/03115 – Land at The Street – Cllr Maltby's wording will be sent to the Clerk for submission.

### 15/24 Consideration of a response to the Lime Down Solar Park.

Cllr Maltby and Cllr Atkey offered to attend the Wiltshire Council meeting on 21 May. It was decided to send a letter of objection.

### 16/24 Finance and Administration

#### a) Schedule of receipts and payments

Receipts of £34,179.04 – Cemetery, precept and the village hall premature payment for the PWLB Loan. Payments of £33,038.86 for staff and admin costs, grass cutting, election fees, premature final payment for the PWLB loan, survey for the Stables. This was proposed by Cllr Slater, seconded by Cllr Anderson and unanimously agreed. All documents were available at the meeting and signed.

#### b) Update on repairs for the wall of the garden area behind the bus shelter, fencing along the green and the cemetery wall rebuild and path repairs.

The repairs to the wall of the garden behind the bus shelter has been completed ready for planting.

G.S.S.  
12/06/2024



**c) Consideration to pledge £20,000 to the community group who wishes to purchase The Stables adjacent to The Hullavington Arms to create a café/pub.**

The Chairman gave his summary, copied below.

Great to see so much support for a Community Run Pub and we the parish council members appreciate the hard work and effort the team have put into this in such a short timeframe.

I personally would like to see the Pub retained in the village and I'm sure I speak for all councillors here present.

Please be mindful tonight that the PC members are low level government officers and bound by law and guidance, we cannot act in the same way as groups or individuals. Regardless of any decision made tonight we are volunteers so please be respectful, we serve the interests and views of all parishioners in these matters.

**Planning Application:**

The PC has been supportive of retaining a Pub in the village from the initial planning application and conditions requested in support of opening the pub prior to the sale of the 1<sup>st</sup> property.

The refreshing of the Asset of Community Value which includes the whole site, paddock car park, the current pub building and the Old Stables.

**Be aware of the key issues:**

There are some key issues that everyone should understand, and I'm sure these will have been identified to you and are considerations for the PC tonight.

- 1, The Planning application is still not decided, there are outstanding noise issues to be resolved with the owners' planners and Wiltshire Council.
- 2, For the old stables to operate as a Pub or Café as far as I am aware, the Shop Licence is still to be changed to a Pub licence.
- 3, The land directly in front of the proposed Café does not belong to the owner and needs to be an integral part of the sale.
- 4, The business plan must be in place and is a key consideration document for the PC and the group submission for grant funding. The PC has not had sight of this, only a very early draft copy.
- 5, The valuation survey that the PC paid for is still to be provided and is necessary to confirm validity of the owner's valuation.
- 6, A written agreement that the owner is willing to sell, subject to successfully Grant Funding application.
- 7, Purchase of the property out a development site with potentially complex planning interdependency and lift and shift right on the parking.
- 8, Complete redevelopment of the property and the pitfalls that that might bring forward additional costs (budget risk).

**Funding:**

There is a risk if not enough funding is available to match fund the 95k, the project may slip and the Grant Funding may not be achieved in year, the team are on a last push to secure funding to complete the Business Case and submit to a tight timeframe, the PC understands that.

The project and financial risks are owned by the team and should be an integral Risk in the Project Risk register and not a risk for the PC to manage, regardless of any decision made tonight.

G.T.S  
12/06/2024

The PC has no means to pledge £20k, s137 expenditure is limited to £10.81 per elector, meaning the electorate would have to be 1,851 to be able to meet a 20k bid for in year budgeted funding.

The request is for 20k match funding, and a decision is required tonight.

**The options:**

1. No,

We have no legal means to pledge or pay on request 20k to honour the pledge.

2. Modify the resolution to support a lesser amount will require a proposal to amend the funding request, proposed amount and to be seconded and supported by the majority here tonight.

This would have to be captured in the 25/26 budget round to be ear marked reserves and spent in year in 25/26.

I will await PC member considerations of the two options above.

It was agreed that the Chairman will write a letter of support on behalf of the Parish Council. A structural engineer had visited yesterday (7 May 2024). The Council were informed that the final round for Government funding ends in two weeks. Against the advice of the Clerk, it was proposed by Cllr Anderson, 5 agreed, 1 against to pledge s137 funding up to £9,800 towards this project.

**d) Councillor training update.**

Training will be held in Colerne next Wednesday 15 May.

**e) Review of Register of Interests on Wiltshire Council website.**

Councillors were reminded to review their register of interests.

**f) Consideration of Internal Auditor's report.**

Deferred to next month as the report had not been received.

**g) Review and signing of the Annual Governance Statement.**

Deferred to next month as the report had not been received.

**h) Review and signing the Accounting Statements.**

Deferred to next month as the report had not been received.

**17/24 Date of next meeting**

Ordinary Meeting – Wednesday 12 June 2024 in the village hall.

Meeting closed at 10.17pm.

*G. J. Sayce*  
12/06/2024.