

HULLAVINGTON PARISH COUNCIL

3 May 2024

Dear Councillor

You are summoned to the Annual Meeting immediately followed by the Ordinary Meeting of the **Hullavington Parish Council**, which will be held on **Wednesday 8 May 2024** in the Village Hall at 7.30pm.

Yours sincerely

Sharon Neal
Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes).
An opportunity to speak to Stop Lime Down Solar Park.

AGENDA – Annual Meeting

1. Apologies for absence.
2. Election of Chairman and Signing of Declaration of Acceptance of Office of Chairman
3. Election of Vice Chairman
4. Appointment of Cheque Signatories
5. Appointments of Representatives:
 - Chippenham Area Board
 - Village Hall
 - Rights of Way
 - Parish Steward
 - Cemetery
 - Grass Cutting
 - Police
 - Defibrillator
 - Parish Forum

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Yours sincerely

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Clerk

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AGENDA – Ordinary Meeting

1. **Apologies for absence.**
2. **Declaration(s) of Interest - In accordance with the Parish Councils Model Code of Conduct Order 2001 and revised Wiltshire Council Model Code of Conduct July 2012 and reviewed 2023.**
3. **Minutes of the Ordinary Meeting** – To receive and agree as a true record the Minutes of the Ordinary Meeting held on Wednesday 10 April 2024.
4. **Clerk's Report** – To note items received for circulation and/or future discussion and items to be updated from last meeting.
5. **Planning Applications** – To note observations on applications received and to record comments on applications currently circulated or received after publication of agenda. All applications must conform to the Neighbourhood Plan.
 - i. PL/2022/07328 – The Hullavington Arms.
 - ii. PL/2023/02594 – The Old Bakery, 1 Gibbs Lane.
 - iii. PL/2024/02346 – The Old Dairy Parlour, Bradfield Manor Farm.
 - iv. PL/2024/02793 – 2 The Street.
 - v. PL/2024/03121 – 2 Royal Field Close
 - vi. PL/2024/03115 – Land at The Street
6. **Consideration of a response to the Lime Down Solar Park**
7. **Finance and Administration**
 - a) Schedule of receipts and invoices for payment.
 - b) Update on repairs to the wall of the garden area behind the bus shelter, fencing along the green and the cemetery wall rebuild and path repairs and fencing on the boundary wall in the cemetery.
 - c) Consideration to pledge £20,000 to the community group who wishes to purchase The Stables adjacent to The Hullavington Arms to create a Café/Pub.
 - d) Councillor training update.
 - e) Review of Register of Interests on Wiltshire Council's website
 - f) Consideration of Internal Auditor's report
 - g) Review and signing of the Annual Governance Statement
 - h) Review and signing the Accounting Statements
8. **Date of Next Meeting**
 - a) Ordinary Parish Council Meeting Wednesday 12 June 2024 held in the village hall.