

HULLAVINGTON PARISH COUNCIL

11 May 2021

Dear Councillor

You are summoned to the Annual Meeting immediately followed by the Ordinary Meeting of the **Hullavington Parish Council**, which will be held on **Wednesday 19 May 2021** in the Village Hall.

Yours faithfully

Sharon Neal
Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

AGENDA – Annual Meeting

- 1. Election of Chairman and Signing of Declaration of Acceptance of Office of Chairman**
- 2. Signing of Declaration of Acceptance of Office by Councillors**
- 3. Appointment of Cheque Signatories**
- 4. Appointments of Representatives:**
 - Chippenham Area Board
 - Village Hall
 - Rights of Way
 - Parish Steward
 - Cemetery
 - Grass Cutting
 - Police
 - Buckley Barracks
 - Parish Forum

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes).

AGENDA – Ordinary Meeting

- 1. Apologies for absence**
- 2. Declaration(s) of Interest - In accordance with the Parish Councils Model Code of Conduct Order 2001 and revised Wiltshire Council Model Code of Conduct July 2012**
- 3. Minutes of the Ordinary Meeting** – To receive and agree as a true record the Minutes of the Ordinary meeting held on Wednesday 14 April 2021.
- 4. Minutes of the Annual Parish Meeting** – To receive and agree as a true record the Minutes of the Annual Parish Meeting held on Wednesday 28 April
- 5. Clerk’s Report** – To note items received for circulation and/or future discussion and items to be updated from last meeting.
- 6. Co-options**
- 7. Update from the Public Open Space Group (POSH)**
- 8. Planning Applications** – To note observations on applications received and to record comments on applications currently circulated or received after publication of agenda. All applications must conform to the Neighbourhood Plan
 - i. 20/03181/FUL – Blackberry Barn (Originally registered as Barnfield Farm), The Street
 - ii. 20/05809/VAR – Barn at Lordswood Farm, Fosseway, Malmesbury
 - iii. 20/10972/OUT – Land at The Street
 - iv. 20/11605/FUL – Kingway Nurseries, Corston
 - v. 21/01086/FUL – Chapel Cottage 1 Newtown
 - vi. 21/01213/FUL – Land to rear of 1 The Street
 - vii. 21/02516/FUL – 9 Mere Avenue
 - viii. PL/2021/04632 – Kingsway Nurseries, Corston
 - ix. New premises licence application – New Flying Monk Brewery Ltd
- 9. Finance and Administration**
 - a) Update on the possible purchase of another defibrillator, funding and suitable site
 - b) Review the Clerk’s remuneration
 - c) Approval of additional inscription to the late Ivor Miles, and two new memorials for the late John Miller, the late David Richardson, the Late Vincent Greenman
 - d) Schedule of receipts and invoices for payment
- 10. Village Maintenance**
 - a) Update on the Best Kept Village/Laurence Kitching Award Competition
 - b) List of tasks for the Parish Steward
 - c) Update on painting of bus shelter
- 11. Exchange of Information Councillors’ Reports and Items for and date of Next Meeting**
 - a) Buckley Barracks
 - b) Information received from Wiltshire Council regarding reduction of carbon emissions
 - c) Village Hall Committee meeting on Monday 21 June 2021
 - d) Items for next Ordinary Meeting 9 June 2021